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NORTHPOUND VENTURES

GENERAL COUNSEL

<https://northpondventures.com>

The Organization:

Northpond Ventures is a leading global venture capital firm dedicated to empowering the science-driven solutions that will drive humanity forward. Dynamic and fast-growing, Northpond Ventures is headquartered in Bethesda, Maryland, with additional offices in Cambridge, Massachusetts and San Francisco. Its mission is to build a better tomorrow through investments focused on life sciences, technology, and affiliated industries.

The Role:

Location: Bethesda, MD (next to the Bethesda Metro Station)

Reports to: Founder & CEO, Michael Rubin; Co-Founder & Partner, Sharon Kedar; Director of Finance & Operations, Pat Smerkers

Relocation: Yes. This is a national search.

Travel: 5-10%

Position Summary:

The General Counsel is the primary in-house lawyer for Northpond Ventures and will provide legal advice and business counsel for all matters including: investment transaction support, managing the organization's legal and regulatory affairs, and leading compliance efforts.



Duties & Responsibilities:

Duties will include, but are not limited to the following:

- Coordinating/Performing legal review of transaction matters, including structuring
- Leading execution on compliance matters including consents and filings required due to board directorships
- Reviewing commercial, vendor, and employment contracts and non-disclosure agreements
- Managing outside counsel and serving as a liaison and coordinator between the investment staff and outside counsel on transactions, and fund formation
- Working with investment professionals to draft term sheets for proposed financing transactions
- Reviewing marketing materials
- Partnering with senior management on a variety of projects relating to legal, business, and compliance matters, ex. reviewing insurance policies, interpreting SEC rules, regulations and laws applicable to venture capital firms.
- Providing support to portfolio companies on strategic business initiatives

Skills/Abilities:

- Understand the business context and think creatively to find solutions to business challenges, rather than just raise legal objections
- Willingness to do whatever level work internal clients require, from very basic to extremely complex
- Prioritize and manage competing and sometimes conflicting priorities
- Provide practical advice others can readily understand and implement
- Interest and ability to execute beyond core legal subject matter areas, i.e., pitch in and help out where needed
- Ability to be effective in a close-knit organization

Experience:

- 5+ years of sophisticated legal practice at a leading law firm or venture capital organization with significant experience working on financing transactions and other legal matters involving venture-backed companies
- Corporate and general transactional expertise, including Merger and Acquisitions and IPO's
- Experience advising early-stage companies, emerging technology companies
- Life Science experience strongly preferred
- Financial analytical capabilities are a plus
- Balance of experience on the investor side and company side of transactions is a plus
- Experience with corporate governance matters
- Excellent communication skills, written and oral, including broad drafting experience



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The Person:

- Thrives in fast-moving, dynamic, and intense environment
- A proven track record of success in positions that required a strong mix of business skills, strategic thinking, business instincts, and sound judgment
- Excellent project management skill
- Issue-spots, anticipates crises and problems, and provides useable, practical, and creative solutions
- Displays curiosity and a passion for learning, continuous growth, and improvement
- Strong emotional intelligence and ability to build trust in a variety of relationships
- Proactive, creative, and energetic
- Roll-up-your-sleeves work ethic – high initiative, low ego
- Entrepreneurial mindset, which includes having flexibility and interest in taking on a variety of tasks to support the firm's growth

Education:

- Undergraduate and law degree from an accredited and – preferably – top tier law school
- Law license and active bar membership, in good standing, in one or more jurisdictions (not necessarily Maryland)

Why Northpond Ventures?

- High-energy, collaborative, and collegial environment
- Exponential growth and advancement
- Excellent benefits

To learn more about this opportunity, please contact:

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Northpond Ventures is an Equal Opportunity Employer.